

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse, Room C2063
311 S. Center Ave.
Jefferson, WI 53549

Date: Tuesday May 6, 2025

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Zaring, Karl; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for April 9, 2025
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on purchase of Jail Administration software for the Sheriff's Department and amending the 2025 budget
9. Discussion and possible action on accepting \$24,500 in Wisconsin State Opioid Response Funding on behalf of the Jefferson County Drug Free Coalition and amending the 2025 budget
10. Discussion and possible action on amending the Environmental Health Fee Schedule in the Jefferson County Health Department and amending the 2025 budget
11. Discussion and possible action on amending the 2025 budget and fee schedule in the Health Department for CPR training
12. Discussion and possible action creating a full-time Administrative Specialist position in the Administrative Division and amending the 2025 budget in the Human Services Department
13. Discussion and possible action on accepting a grant from the Cities for Financial Empowerment Fund, Inc. and authorizing agreements with them and Community Action Coalition of South Central Wisconsin and amending the 2025 budget in the Human Services Department
14. Discussion and possible action on 2026 capital budget requests and 2025 capital needs
15. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
16. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
17. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
18. Reconvene in open session for action on closed session items if necessary
19. Discussion and possible action on 2025 projections of budget vs. actual revenues and expenditures
20. Review of the financial statements and department update for March 2025-Finance Department
21. Review of the financial statements and department update for March 2025-Treasurer's Office
22. Review of the financial statements and department update for March 2025-Child Support
23. Update on contingency fund balance
24. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
25. Set future meeting schedule, next meeting date, and possible agenda items
26. Review of invoices
27. Adjourn Finance Committee

Next scheduled meetings: Tuesday, June 10, 2025 (Regular meeting)
Monday, July 7, 2025 (Regular meeting)
Tuesday, August 5, 2025 (Regular meeting)

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Meeting ID: 245 033 717 907 3

Passcode: VU9QV2c7

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.